

# Equipment Purchase

**Tender dossier and Declaration on honor**

Reference number: Cre@ctive 005/2022

Date of publication: 17 October 2022

## Annex 1: Single tender dossiers for supplies

Name and address of the contracting authority: Pôle de Compétitivité Monastir-El Fejja (MFCPOLE)  
Contact person: Mr. Riadh Ben Aziz  
Title of the tender: Equipment purchase  
Reference number: Cre@ctive 005/2022

### PART A: INFORMATION FOR THE TENDERER

#### 1. INFORMATION ON SUBMISSION OF TENDERS

Subject of the contract:

The subject of this tender is:

- Provision of **equipment**, as indicated in the technical information in point 2 of this section

Deadline for submission of the tenders:

The deadline for submission of tenders is 28 October 2022 until 16:00. The delivery must be by courier. The stamp of the registry office of the contracting authority (MFCPOLE) must respect the deadline mentioned above. Any tender received after this deadline will be automatically rejected.

Address and means of submission of the tenders:

The tenderers will submit their tenders using the **standard submission form available in Part B of this tender dossier**. The tender will be submitted in 1 (one) original. Any tenders not using the prescribed form shall be rejected by the contracting authority.

The tenders will be submitted to one address among these two:

Registry office  
Mfcpole, Hôtel d'entreprises, Pôle industriel « Neopark El Fejja », EL Fejja 1153  
Mornaguia-La Manouba  
Phone: +216 70 242 430

Or,

Registry office  
Technopôle de Monastir, Halle Polyfonctionnelle, 5011 Kheniss  
Phone: +216 73 401 010

The tenders will be submitted in one envelop including two separate envelopes:

- **Envelop one** for the tenderer's information, the tenderer's statement and the technical offer;
- **Envelop two** for the financial offer.

An envelope including both envelopes should not include any information about the tenderer and should indicate the following information at the external part:

Do not Open "Equipment purchase Cre@ctive 005/2022"

## 2. TECHNICAL INFORMATION

The tenderers are required to provide supplies as indicated below. In the technical offer, the tenderers will indicate more details on the deliveries, referring back to the below table.

Offers should respect the required time frame indicated in the table below.

No.	Number of items	Title of item	Technical specifications	Required time frame
<b>Supplies</b>				
1.1	1	CNC machine	<p><b><u>CNC Router mini</u></b>  <b><u>General characteristics:</u></b>            Minimum technical characteristics defined by the standards: NF and CE.            3-axis open architecture with continuous digitized machining.            The frame must be as rigid as possible, particular attention will be paid to the description of the design of the frame.            Driving system with stepping motor.</p> <p><b><u>Movements:</u></b>  <b>Longitudinal axis:</b> X 600 mm minimum  <b>Transversal axis:</b> Y 900 mm minimum  <b>Vertical axis:</b> Z 150 mm minimum  <b>Repeatability (X/Y/Z) :</b> 0.01 mm  <b>Working precision :</b> 0.03 mm</p> <p><b><u>Pin Features:</u></b>  <b>Minimum spindle power:</b> 1.5kw  <b>Rotation frequency:</b> 24,000 RPM or higher</p> <p><b><u>Accessories:</u></b>  <b>Set of Clamping elements compatible with the Spindle of the machine</b>  <b>2D cutting tools</b>  <b>3D cutting tools</b></p> <p><b><u>Control: the selected command should include:</u></b>  <b>Traditional ISO CNC mode</b>  <b>ISO programming</b>  <b>Editing, downloading of parts of programs in ISO language.</b>  <b>Downloading programs on USB keys</b>  <b>Axis controls by switchable electronic handwheel is desired</b>  <b>Axis movement control potentiometer</b></p>	25 /11/2022

**Warranty and after-sales services:**

- Full warranty (on parts, components, labor and travel) for a minimum of 1 year
- All the parts constituting the machine must be able to be supplied within 72 hours maximum and must be in stock
- A first response time of 72 working hours
- Delivered with all necessary accessories for proper operation
- Power supply: 50Hz, 230V/ 400V
- Training for at least 2 people for a minimum of 7 days
- The machine must be delivered with certificate of origin of the product
- Delivered with a maintenance and user manual in French and/or in English
- The machine must carry CE conformity and a certificate of conformity must be delivered.
- Assistance and provision of accessories and spare parts is required for at least 10 years.

### 3. FINANCIAL INFORMATION

The maximum available value of the contract excluding VAT is <20 000, 000> TND.

The table below indicates a detailed breakdown, in accordance with the items in the technical offer.

No.	Number of items	Title of item	Proposed timeframe	Items MAX Budget excluding VAT
<b>Supplies</b>				
1.1	1	<b>CNC machine</b>	25 November 2022	20 000,000 TND

#### **4. ADDITIONAL INFORMATION**

The award criterion is:

- Best Quality price ratio (20% PRICE, 80% technical quality such as time for delivery, post-sales services, training to users...)

The successful and unsuccessful tenderers will be informed of the results of the evaluation procedure in written.

The estimated time of response to the tenderers is <15> working days from the deadline for submission of the tenders.

The successful tenderer must transmit a recent copy of his national business register (RNE).

#### **5. FORMAT OF CONTRACT**

**CONTRACT TITLE:** Procurement of Equipment

**REFERENCE:** Cre@ctive 005/2022

Concluded between:

Pôle de Compétitivité Monastir-El Fejja (MFCPOLE)  
Mfcpole, Hôtel d'entreprises, Pôle industriel « Neopark El Fejja »,  
EL Fejja 1153 Mornaguia-La Manouba  
Represented by: Mr. Jalel Ben Haj Khalifa, CEO of MFCPOLE

AND

<Name of the contractor>

<Address of the contractor>

Represented by: <name of legal representative><position>

#### **Article 1: Subject of the contract**

The subject of the contract is the procurement of equipment as specified in the contractor's offer.

#### **Article 2: Contract value**

The total contract value for the equipment delivery indicated in the Article 1 is: <.....TND>.

#### **Article 3: Contracting documents**

The documents which form the part of this contract are (by the order of precedence):

- Contract agreement
- Contractor's offer as provided in the tendering phase (see documents in "Part B: Format of offer to be provided by the tenderer")
- Warranty Certificates

#### **Article 4: Deliveries and payments**

The contractor will deliver without reservation the supplies indicated in the contractor's offer. The deliveries will be implemented respecting the indicated dates.

If the equipment is not delivered on time, the purchaser must pay the contracting authority a late payment fee equal to 5% of the total amount of his offer per month or part of month of the late of delivery.

The contracting authority will pay to the contractor the supplies in the amount indicated in the Article 2 of this contract document. The payments will be issued upon delivery of the invoice.

### **Article 6: Cancellation of the contract**

The contract can be suspended by the Contractor if the contracting authority does not fulfil payment.

The contract can be terminated by the contracting authority due to one of the following reasons:

- The Contractor is in serious breach of the contract, failing to meet contractual obligations
- The Contractor is bankrupted or being wound up, is having its affairs administrated by courts, has entered into arrangements with creditors, has suspended business activities, is the subject of proceedings concerning those matters, or is in any analogous situations arising from a similar situation provided for in national legislation or regulations.

### **Article 7: Resolving of disputes**

Any disputes arising out of or relating to this Contract, which cannot be settled otherwise, shall be referred to the exclusive jurisdiction of the courts of Tunis.

For the Contractor

For the contracting authority

Name: Mr. Jalel Ben Haj Khalifa

Name:

Position: CEO of MFCPOLE

Position:

Signature:

Signature:

Date:

Date:



## PART B: FORMAT OF OFFER TO BE PROVIDED BY THE TENDERER

### 1. TENDERER'S INFORMATION

#### Offer submitted by:

Name of legal entity or entities submitting the tender	
Address	
Legal registration number	

#### Contact person:

Name	
Telephone	
e-mail address	

### 2. TENDERER'S STATEMENT

I undersigned hereby confirm that the supplies offered in this tender are in full conformity with the specifications submitted to us by the contracting authority. The detailed description of the offered supplies is provided in the technical offer.

In addition, I confirm that our entity is fully eligible for providing supplies under a contract financed by the EU and it is not in any of the situations that would mean an exclusion from a tender.

Finally, I declare to have no conflict of interest with any other concerned party in the tender procedure at the moment of submitting this tender.

### 3. TECHNICAL OFFER

Please provide details on the offered supplies by using the standard table below and by providing Technical datasheets and any other relevant information and/or documentation.

No.	Number of items	Title of item	Reference of proposed items	Proposed timeframe
<b>Supplies</b>				
1.1		CNC machine		
<b>Installation</b>				
2.1.				
<b>Other (use this section only when necessary)</b>				
3.1.				

#### 4. FINANCIAL OFFER

The total price for the offered supplies excluding VAT is <... >TND. The amount including all taxes is < ..... > TND.

The offered price includes the delivery of the items described in the technical offer, as well as all the related incidental costs, such as transport, logistics, installation, first starting up, testing, training (if necessary) etc., when required.

Please use the table below to include a detailed breakdown, in accordance with the items in the technical offer.

No.	Number of items	Title of item	Reference of proposed items	Price excluding VAT	Price including VAT
<b>Supplies</b>					
1.1	1	<b>CNC machine</b>			
<b>Installation</b>					
2.1.					

Name	
Signature	
Date	

## Annex 2: Declaration on honor

### DECLARATION ON HONOUR ON EXCLUSION CRITERIA AND SELECTION CRITERIA

The undersigned [*insert name of the signatory of this form*], representing:

(only for natural persons) himself or herself	(only for legal persons) the following legal person:
ID or passport number:  (‘the person’)	Full official name:  Official legal form:  Statutory registration number:  Full official address:  VAT registration number:  (‘the person’)

#### I – SITUATION OF EXCLUSION CONCERNING THE PERSON

declares that the above-mentioned person is in one of the following situations:	YES	NO
it is bankrupt, subject to insolvency or winding up procedures, its assets are being administered by a liquidator or by a court, it is in an arrangement with creditors, its business activities are suspended or it is in any analogous situation arising from a similar procedure provided for under national legislation or regulations;	<input type="checkbox"/>	<input type="checkbox"/>
it has been established by a final judgement or a final administrative decision that the person is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the law of the country in which it is established, with those of the country in which the contracting authority is located or those of the country of the performance of the contract;	<input type="checkbox"/>	<input type="checkbox"/>
it has been established by a final judgement or a final administrative decision that the person is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the person belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes wrongful intent or gross negligence, including, in particular, any of the following:		

(i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of selection criteria or in the performance of a contract;	<input type="checkbox"/>	<input type="checkbox"/>
(ii) entering into agreement with other persons with the aim of distorting competition;	<input type="checkbox"/>	<input type="checkbox"/>
(iii) violating intellectual property rights;	<input type="checkbox"/>	<input type="checkbox"/>
(iv) attempting to influence the decision-making process of the contracting authority during the award procedure;	<input type="checkbox"/>	<input type="checkbox"/>
(v) attempting to obtain confidential information that may confer upon it undue advantages in the award procedure;	<input type="checkbox"/>	<input type="checkbox"/>
it has been established by a final judgement that the person is guilty of the following:		
(i) fraud, within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995;	<input type="checkbox"/>	<input type="checkbox"/>
(ii) corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of EU Member States, drawn up by the Council Act of 26 May 1997, and in Article 2(1) of Council Framework Decision 2003/568/JHA, as well as defined in Article 14 of the General Conditions of the Financing Agreement for ENI CBC between Tunisia and the European Commission in the legal provisions of Tunisia;	<input type="checkbox"/>	<input type="checkbox"/>
(iii) participation in a criminal organisation, as defined in Article 2 of Council Framework Decision 2008/841/JHA;	<input type="checkbox"/>	<input type="checkbox"/>
(iv) money laundering or other financing, as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council;	<input type="checkbox"/>	<input type="checkbox"/>
(v) activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA, respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;	<input type="checkbox"/>	<input type="checkbox"/>
(vi) child labour or other forms of trafficking in human beings as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;	<input type="checkbox"/>	<input type="checkbox"/>
the person has shown significant deficiencies in complying with the main obligations in the performance of a contract financed by the Union's budget or by the public budget of Tunisia, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks,	<input type="checkbox"/>	<input type="checkbox"/>

audits or investigations by the national competent authorities, the Delegation of the European Union in Tunisia, any Managing Authority of ENPI CBC or ENI CBC, Audit Authorities of ENI CBC, the European Commission, OLAF or the European Court of Auditors;		
it has been established by a final judgment or final administrative decision that the person has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95;	<input type="checkbox"/>	<input type="checkbox"/>
for the situations of grave professional misconduct, fraud, corruption, other criminal offences, significant deficiencies in the performance of the contract or irregularity, the applicant accepts to be subject to:  facts established in the context of audits or investigations carried out by the European Court of Auditors, OLAF, or any other check, audit or control performed under the responsibility of an authorising officer of the European Commission, Managing Authority or Audit Authority, the competent national authorities or any other competent body;  non-final administrative decisions, which may include disciplinary measures taken by the competent supervisory body responsible for the verification of the application of standards of professional ethics;  decisions of the Managing Authority, the National Authority (identified in the Financing Agreement for ENI CBC programmes between the European Commission and Tunisia) or the European Commission relating to the infringement of the competition rules stipulated in the Association Agreement between the European Union and Tunisia and the Framework Agreement between the European Union and Tunisia or of a national competent authority relating to the infringement of national competition law; or  decisions of exclusion by an authorising officer of the contracting authority.	<input type="checkbox"/>	<input type="checkbox"/>

II – SITUATIONS OF EXCLUSION CONCERNING NATURAL PERSONS WITH POWER OF REPRESENTATION, DECISION-MAKING OR CONTROL OVER THE LEGAL PERSON

declares that a natural person who is a member of the administrative, management or supervisory body of the above-mentioned legal person, or who has powers of representation, decision or control with regard to the above-mentioned legal person (this covers company directors, members of management or supervisory bodies, and cases where one natural person holds a majority of shares) is in one of the following situations:	YES	NO
Situation (c) above (grave professional misconduct)	<input type="checkbox"/>	<input type="checkbox"/>
Situation (d) above (fraud, corruption or other criminal offence)	<input type="checkbox"/>	<input type="checkbox"/>

Situation (e) above (significant deficiencies in performance of a contract )	<input type="checkbox"/>	<input type="checkbox"/>
Situation (f) above (irregularity)	<input type="checkbox"/>	<input type="checkbox"/>

III – SITUATIONS OF EXCLUSION CONCERNING NATURAL OR LEGAL PERSONS ASSUMING UNLIMITED LIABILITY FOR THE DEBTS OF THE LEGAL PERSON

declares that a natural or legal person that assumes unlimited liability for the debts of the above-mentioned legal person is in one of the following situations:	YES	NO
Situation (a) above (bankruptcy)	<input type="checkbox"/>	<input type="checkbox"/>
Situation (b) above (breach in payment of taxes or social security contributions)	<input type="checkbox"/>	<input type="checkbox"/>

IV – GROUNDS FOR REJECTION FROM THIS PROCEDURE

declares that the above-mentioned person:	YES	NO
has distorted competition by being previously involved in the preparation of procurement documents for this procurement procedure.	<input type="checkbox"/>	<input type="checkbox"/>

V – REMEDIAL MEASURES

If the person declares one of the situations of exclusion listed above, it must indicate measures it has taken to remedy the exclusion situation, thus demonstrating its reliability. This may include e.g. technical, organisational and personnel measures to prevent further occurrence, compensation of damage or payment of fines. The relevant documentary evidence which illustrates the remedial measures taken must be provided in annex to this declaration. This does not apply for situations referred in point (d) of this declaration.

VI – EVIDENCE UPON REQUEST

Upon request and within the time limit set by the Contracting Authority the person must provide information on the persons that are members of the administrative, management or supervisory body. It must also provide the following evidence concerning the person itself and concerning the natural or legal persons which assume unlimited liability for the debt of the person:

For situations described in (a), (c), (d) or (f), production of a recent extract from the judicial record is required or, failing that, an equivalent document recently issued by a judicial or administrative authority in the country of establishment of the person showing that those requirements are satisfied.

For the situation described in point (a) or (b), production of recent certificates issued by the competent authorities of the State concerned are required. These documents must provide evidence covering all taxes and social security contributions for which

the person is liable, including for example, VAT, income tax (natural persons only), company tax (legal persons only) and social security contributions. Where any document described above is not issued in the country concerned, it may be replaced by a sworn statement made before a judicial authority or notary or, failing that, a solemn statement made before an administrative authority or a qualified professional body in its country of establishment.

The person is not required to submit the evidence if it has already been submitted for another procurement procedure. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date.

The signatory declares that the person has already provided the documentary evidence for a previous procedure and confirms that there has been no change in its situation:

Document	Full reference to previous procedure
<i>Insert as many lines as necessary.</i>	

#### VII – SELECTION CRITERIA

declares that the above-mentioned person complies with the following selection criteria:	YES	NO
It has the legal and regulatory capacity to pursue the professional activity needed for performing the contract	<input type="checkbox"/>	<input type="checkbox"/>
It has the economic and financial capacity needed for performing the contract	<input type="checkbox"/>	<input type="checkbox"/>
It has the technical and professional competences needed for performing the contract	<input type="checkbox"/>	<input type="checkbox"/>

if the above-mentioned person is the sole tenderer or the leader in case of joint tender, declares that:	YES	NO
the tenderer, including all members of the group in case of joint tender and including subcontractors if applicable, complies with all the selection criteria for which a consolidated assessment will be made as provided in the tender specifications.	<input type="checkbox"/>	<input type="checkbox"/>

#### VII – EVIDENCE FOR SELECTION

The signatory declares that the above-mentioned person is able to provide the necessary supporting documents listed in the relevant sections of the tender



specifications and which are not available electronically upon request and without delay.

The person is not required to submit the evidence if it has already been submitted for another procurement procedure. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date.

The signatory declares that the person has already provided the documentary evidence for a previous procedure and confirms that there has been no change in its situation:

Document	Full reference to previous procedure
<i>Insert as many lines as necessary.</i>	

*The above-mentioned person may be subject to rejection from this procedure and to administrative sanctions (exclusion or financial penalty) if any of the declarations or information provided as a condition for participating in this procedure prove to be false.*

Full name

Date

Signature